

**JAGAT GURU NANAK DEV PUNJAB STATE OPEN UNIVERSITY  
PATIALA**

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**Minutes of the 8<sup>th</sup> Meeting of Board of Governors**

Minutes of 8<sup>th</sup> meeting of the Board of Governors of Jagat Guru Nanak Dev Punjab State Open University, Patiala held on 05.09.2023 at 11:30 AM in blended mode.

The meeting was attended by the following members:

1. Sh. Dilsher Singh Kalha, IAS (Retd) - Chairman, Board of Governors **(In Chair)**
2. Dr. Karamjeet Singh, Vice-Chancellor, JGND PSOU, Patiala
3. Dr. Amar Singh, Member of Parliament (Lok Sabha), Fatehgarh Sahib
4. Dr. Dinesh. K. Gupta, Formerly P. L. Tandon Professor in Strategic Management, UBS, P.U. Chandigarh
5. Smt. Surbhi Verma, Basant Avenue, Amritsar
6. Dr. Ashwani Bhalla, DPI (Colleges) Nominee of Administrative Secretary, Department of Higher Education, Govt. of Punjab
7. Sh. Jatinder Kumar, Nominee of Administrative Secretary, Department of Finance, Govt. of Punjab
8. Sh. Mohanbir Singh, Addl. Director, Nominee of Administrative Secretary, Department of Technical Education, Govt. of Punjab
9. Dr. Gurdeep Singh Batra, Dean Academic Affairs, JGND PSOU, Patiala
10. Dr. Manjit Singh, Registrar, JGND PSOU, Patiala **(Secretary)**

(Sr. No. 3,5,6, and 8 attended the meeting through video conference)

The following members could not attend the meeting:

1. Dr. Jaspal Singh Sandhu, Vice-Chancellor, GNDU, Amritsar
2. Dr. Arvind, Vice-Chancellor, Punjabi University, Patiala
3. Sh. I.S Paul, MD, Drish Shoes Ltd, Chandigarh
4. The Administrative Secretary, Deptt. of Medical Education and Research, Chandigarh
5. Nominee of President of the Confederation of Indian Industry
6. Karan Gilhotra, Nominee of President, PHD Chamber of Commerce and Industries, Chandigarh
7. Dr. Sucha Singh Gill, Eminent Economist & Ex Director, CRRID, Chandigarh
8. Sh. Prabh Dass, C.E.O., HP Mittal Energy Limited (HMEL), Bathinda

The Vice-Chancellor welcomed the Chairman and members of the Board of Governors to the meeting.

Thereafter, the Registrar took the agenda items one by one with the permission of the Chair.

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**C-1:** To confirm the minutes of the previous meeting dated 22.12.2022 of the Board of Governors (*Annexure-I of the Agenda*).

**RESOLVED:** The Board of Governors confirmed the minutes of its meeting held on 22.12.2022.

**C-2:** Action taken report of the meeting of Board of Governors dated 22.12.2022.

**RESOLVED:** The action taken report on the decisions of the Board of Governors meeting dated 22.12.2022 was noted.

**C-3:** To consider and approve the recommendations of the Academic Council meeting held on 28.03.2023 regarding agenda items C-2 to C-14, S-1 to S-3 and T-1 to T-2 (*Minutes of Meeting are enclosed as Annexure -II of the Agenda*)

**RESOLVED:** The Board of Governors approved the recommendations of the Academic Council meeting dated 28.03.2023.

**C-4:** To consider and approve the recommendations of the Planning Board meeting held on 25.5.2023 regarding agenda items C-3 and C-5 (*Minutes of Meeting are enclosed as Annexure - III of the Agenda*).

**RESOLVED:** The Board of Governors approved the recommendations of the Planning Board meeting dated 25.05.2023.

**C-5:** To consider and approve the pay scale of Rs.10300-34800+ GP 4400 for the post of Assistant Programmer at JGND PSOU, Patiala (*Office Note attached as Annexure-IV of the Agenda*).

**RESOLVED:** The Board of Governors approved the agenda item.

**C-6:** To consider and approve the pay scale of Rs.10300-34800+GP 5000 for the post of Assistant Registrar at JGND PSOU, Patiala.

**RESOLVED:** The Board of Governors approved the agenda item.

**C-7:** To consider and approve the recommendations of the Selection Committees for following non-teaching positions:

- i) Assistant Registrar
- ii) Personal Assistant
- iii) Senior Assistant
- iv) Under Bhagwan Shri Parshuram Chair on contractual basis as per Punjab Government letter:
  - (a) Assistant Professor - Chair
  - (b) Research Fellows

(i) **RESOLVED:** That Sh. Manpreet Singh be appointed as Assistant Registrar in the University on probation period of three years, with entry pay of Rs.48,700/-, per month, in the Pay Level-16, Rs.48700-154300 (unrevised pay scale 10300-34800+GP

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5000/-), on the pay admissible as per Government of Punjab Notification No.7/204/2012-4FP 1/66 dated 15.01.2015 and letter dated 17.07.2020.

- (ii) **RESOLVED:** That Sh. Vijay Kumar Bamniya (under SC category) be appointed as Personal Assistant in the University on probation period of three years, with entry pay of Rs.48,200/- per month, in the Pay Level-15, Rs.48200-152400 (unrevised pay scale 10300-34800+GP 4800/-), on the pay admissible as per the Punjab Government Notification No.7/204/2012-4FP 1/66 dated 15.01.2015 and letter dated 17.07.2020. Further, resolved that one post of Personal Assistant left unfilled be re-advertised.
- (iii) **RESOLVED:** That Sh. Kuldeep Singh and Sh. Sukhjit Singh be appointed as Senior Assistant in the University on probation period of three years, with entry pay of Rs.38,500/- per month, in the Pay Level-11, Rs. 38500-122700/-, (unrevised pay scale 10300-34800+GP 3800/-), on the pay admissible as per the Punjab Government Notification No.7/204/2012-4FP 1/66 dated 15.01.2015 and letter dated 17.07.2020.
- (iv) **Under Bhagwan Shri Parshuram Chair on contractual basis as per Punjab Government letter:**
- (a) **RESOLVED:** That Sh. Parvinder Sharma be appointed as Assistant Professor (Bhagwan Shri Parshuram Ji Chair) in the University on contractual basis for 5 years or till the receipt of grant from the State Govt., whichever is earlier, at a consolidated salary of Rs.57,700/- per month. Initially, offer be made for one year and the same may be extended based on the performance of the incumbent every year.
- (b) **RESOLVED:** That Dr. Deep Shikha and Dr. Jaspal Kaur be appointed as Research Fellow under Bhagwan Shri Parshuram Ji Chair in the University purely on contract basis for a period of five years or till the receipt of grant under the said Chair from the State Govt., whichever is earlier, on a monthly consolidated remuneration/salary of Rs.25000/- per month. Initially, offer be made for one year and the same may be extended based on the performance of the incumbent every year.

**C-8:** To consider and approve the recommendations of the committee constituted regarding Vision, Mission and Core Values Statement of the University. (*Minutes of Meeting are enclosed as Annexure - VI of the Agenda*).

**RESOLVED:** The Board of Governors approved the agenda item. However, University should ensure that the same in line with the Act and the Regulations of the University.

**C-9:** To consider and approve the recommendations of the committee constituted by the Hon'ble Vice-Chancellor for perusal and approve the Administrative and Accounts Manuals for the functioning of the University. (*Recommendations along with final draft of Administrative and Accounts Manuals are attached as Annexure-XIII of the Agenda*).

**RESOLVED:** The Board of Governors resolved that the Administrative and Accounts Manuals be approved. However, the same be sent to the Finance Department, Government of Punjab for their observations, if any.

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**C-10:** To consider and approve the proposal to appoint Dean Faculty on honorary basis in the University's Schools having no senior faculty, for a period of two years. (*Proposal is enclosed as Annexure - VII of the Agenda*).

**RESOLVED: The Board of Governors approved the agenda item and authorised the Hon'ble Vice-Chancellor to appoint the Dean Faculty for a period of two years, as per requirements of the University from time to time.**

**C-11:** To consider and approve to convey the willingness of the University to absorb Sh. Gurmeet Singh, Superintendent (on deputation) as permanent employee of the University subject to the receipt of NOC from his parent department. (*A detailed note along with supporting documents is attached as Annexure - VIII of the Agenda*).

**RESOLVED: The Board of Governors approved that the case of Sh. Gurmeet Singh for absorption be processed/considered for the post of Senior Assistant (as was his designation at his previous institution) along with pay protection as per Punjab Government/University Rules and accordingly, the University convey its willingness.**

**C-12:** To consider and approve the extension in term of contractual appointments of Mrs. Harmeet Kaur and Mr. Mohinder Pal Singh, Senior Assistants.

**RESOLVED: The Board of Governors approved the agenda item with one day break on completion of present contractual terms of appointments of the employees.**

**C-13** To consider and approve the extension of Service Benefits viz. Medical Reimbursement, Retired/Death Gratuity, Group Insurance Scheme, Ex-Gratia Grant and Leave Travel Concession (LTC), to the employees of the University on the pattern of State Government.

**Justification:** As per Punjab Government's Notification No.HED-EDU10UNIV/103/2022-2edu/1/519834/2023, dated 1<sup>st</sup> March, 2023 notifying the Regulations of the University, "*The University shall constitute for the benefit of the employees such provident or pension funds and gratuity or provide such insurance schemes as it may deem fit in such manner and subject to such conditions as may be prescribed by the State Government*".

Pay Scales and Assured Career Progression Scheme (ACP), for non-teaching staff, are as per Punjab Government rules, and for teaching staff, Pay Scales and Career Progression Scheme (CAS) of UGC are applicable.

The Board of Governors may consider and approve the extension of service benefits like Medical Reimbursement, Retired/Death Gratuity, Group Insurance Scheme, Ex-Gratia Grant and Leave Travel Concession (LTC), to teaching and non-teaching employees of the University, on the pattern of State Govt. as is the practice in other State Govt. Universities.

**RESOLVED: The Board of Governors approved the agenda item. The University shall convey to the Government of Punjab. The likely expenditure during**

*F. J. Singh*  
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**Financial Year 2023-24 and recommended that the amount be included in the revised budget.**

**C-14:** Current item: NIL

**ITEMS FOR RATIFICATION:**

**R-1:** Keeping in view the urgent requirement of DEB-UGC, the Hon'ble Vice-Chancellor, in anticipation of the approval of the Board of Governors, has approved the appointment of Dr. Gaurav Dhiman as Assistant Professor (Computer Science), in the School of Sciences & Emerging Technologies, purely on contractual basis at a monthly consolidated salary of Rs.45,000/- for the Academic Session 2023-24 ending 31st May, 2024.

**RESOLVED: The Board of Governors ratified the agenda item.**

**R-2:** Keeping in view the urgent requirement owing to resignation by the driver, the Hon'ble Chairman, Board of Governors, in anticipation of the approval of Board of Governors has approved the appointment of Sh. Gursewak Singh as Driver on contractual basis, on the same terms and conditions that of the appointment of Mr. Gurvinder Singh, at a monthly consolidated salary of Rs.21,300/- initially for a period of six months or till the regular appointment is made, whichever is earlier.

**RESOLVED: The Board of Governors ratified the above agenda item.**

**R-3:** The Hon'ble Vice-Chancellor, in anticipation of the approval of the Board of Governors has approved extension in the lease period of the University Guest House from 12.01.2023 to 11.12.2023, on the recommendations of a committee approved in this regard.

**RESOLVED: The Board of Governors ratified the above agenda items**

**FOR INFORMATION:**

**I-1:** In light of the service agreement entered between M/s Amanat Security Services Pvt. Ltd., Sangrur and the University, the Hon'ble Vice-Chancellor University has extended the period of contract/service agreement with M/s Amanat Security Services Pvt. Ltd., for a period of one year i.e. 01.08.2023 to 31.07.2024 for providing man power to the University on outsource basis at the terms and conditions as prescribed in the service agreement. The agency is providing services to the University without any administrative charges.

**RESOLVED: The Board of Governors noted the above agenda item.**

*J. Jagannath*  
08/09/2023

## **TABLE AGENDA:**

### **FOR CONSIDERATION:**

**T:C-1** The Annual Report of CIQA 2022-23 was placed on table before the Board of Governors for consideration and approval. (CIQA report 2022-23 attached as Annexure - T-1.

**RESOLVED: The Board of Governors noted Annual Report of CIQA 2022-23 and advised to send the same to Punjab Government & UGC-DEB for information.**

### **FOR INFORMATION:**

1. The Government of Punjab has approved the Regulations of JGND PSOU, Patiala and notified the same vide its Notification No. HED-EDU10UNIV/103/2022-2edu/1/519834/2023 dated 1<sup>st</sup> March, 2023.
2. The Hon'ble Governor of Punjab and the Chancellor of JGND PSOU, Patiala has extended the term of Dr. Karamjeet Singh as Vice-Chancellor of the University for a period of six months w.e.f. 03/09/2023. Dr. Karamjit Singh has conveyed his acceptance to continue to serve as Vice-Chancellor of the University.
3. The State Council of Educational Research & Training, Punjab has awarded the following two Research Projects to the University:-
  - 1) Impact of Smart School Project in improving Access, Equity and Quality of School Education, amounting to Rs.6,38,000/-, Principal Investigator: Dr. Karan Sukhija, JGND PSOU, Patiala.
  - 2) Impact of Community Involvement in improving Enrolment and School Attendance, amounting to Rs.6,29,640/-, Principal Investigator: Dr. Sukhpal Kaur, JGND PSOU, Patiala.
4. The Indian Council of Social Science Research (ICSSR), Govt. of India has awarded a Research Project, amounting to Rs.8,00,000/-, to the University titled, "Developing Millet Value-chain of Sustainable Agroecology of Punjab: A Study of Farmers, Consumers and Other Stakeholders" - Project Coordinator: Dr. Shefali Bedi.

**RESOLVED: The Board of Governors noted the information given above under Table Agenda Item No.1 to 4. While noting the information given above under agenda item No. 1, the Board of Governors acknowledged the significant role of Prof. Varinder Kumar, Panjab University, Chandigarh, Chairman of the Regulation**

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Committee in formulation of this important document. It was further resolved that the Vice-Chancellor, JGND PSOU may convey appreciation to Prof. Varinder Kumar, on behalf of the Board of Governors.

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Registrar/Secretary  
Board of Governors  
*Gagan Singh*